

INTUIT ProAdvisor  
IN THE  
KNOW



# INTUIT ProAdvisor IN THE KNOW

# Your host today

Arti Patel Martinez  
Principal Program Manager

Team: ProAdvisor Training

Location: San Diego, CA



# Agenda

## ProAdvisor community news

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## Product innovations

- Identify account-based dynamic allocations across entities in the Intuit Enterprise Suite
  - Recognize how to use the Books Close (Beta) feature in Intuit Accountant Suite
  - Understand best practices for the Prep for realm consolidation in Intuit Accountant Suite
- 

## What's around the corner

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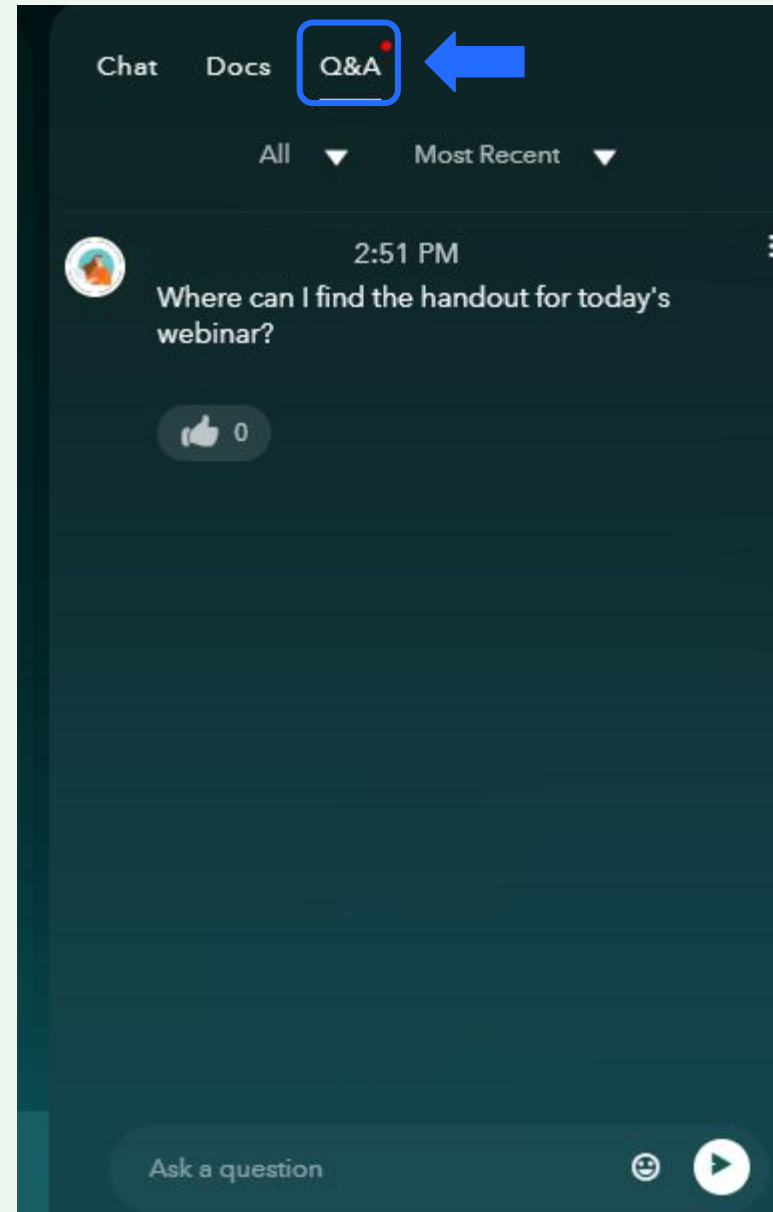
# Questions & feedback

Use the Q&A tab top right of the screen to submit questions and feedback.

We will answer as many questions as we can during this session.

Only submit questions related to content featured today. For all other questions, contact Support on 888-333-3451.

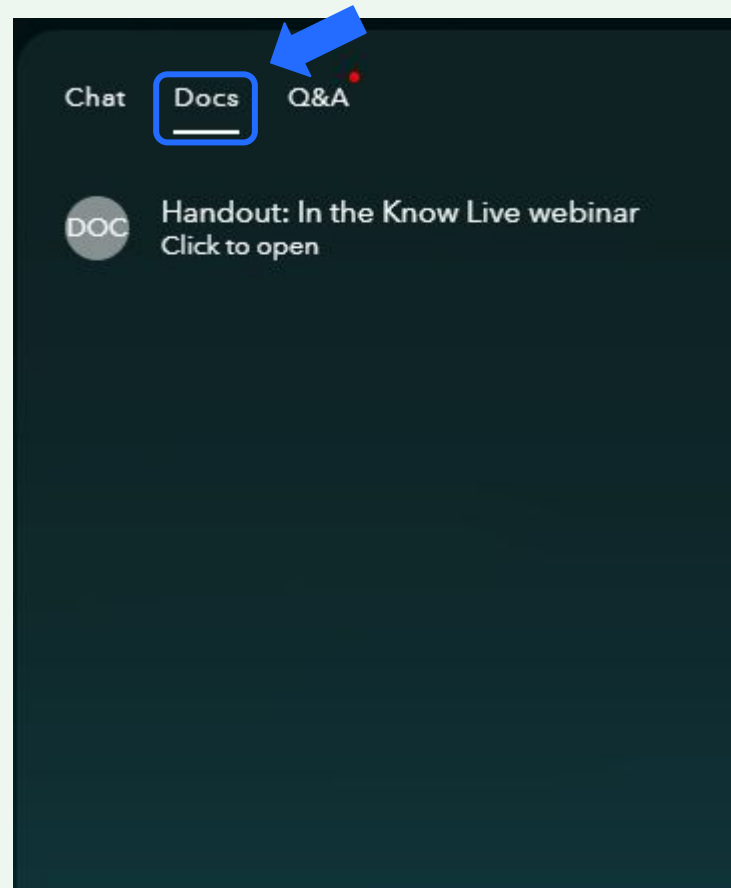
Chat is not enabled for audience members.



# Supporting materials

Download today's handout in the Docs tab, top right of your screen.

This is a PDF copy of the slide deck for this session.



# Polling questions

The Poll tab will appear with a red dot top right of the screen when a poll question is launched and ready to be answered.

Select the option(s) you think are correct, and then select the Submit button.

The screenshot displays the Intuit ProAdvisor interface with a dark theme. At the top, there are three tabs: 'Chat', 'Poll', and 'Docs'. The 'Poll' tab is highlighted with a blue box and a red dot, and a blue arrow points to it. Below the tabs, the poll question is: 'Do your clients use Intuit Enterprise Suite?'. There are two radio button options: 'Yes' and 'No'. At the bottom of the poll section is a 'Submit' button. In the bottom right corner, there is a notification box titled 'Vote for Polls' with a bell icon. The notification text says 'Visit the Polls tab to view live results.' and includes two buttons: 'CLOSE' and 'GO TO POLLS TAB'.




# Session recording

A recording of today's webinar will be sent to all registrants within 1 business day.

The recordings will be available for one year via your attendee link.

CPE is not issued for on-demand recordings.



**Thank you for attending In the Know: Live webinar.**

You can view a replay of this webinar by following the link below. Please take a moment to fill out a brief [survey](#). We value your feedback.

**WATCH REPLAY**



# About CPE



## Earn your CPE

Be present for a minimum of 50 minutes for 1 CPE credit.

Answer at least 3 poll question per 50 minutes of learning.

The session doesn't support partial credits



## Receive your CPE

If you meet the requirements, you will receive your CPE within 1 business day.

CPE credits earned will appear under the My History tab in ProAdvisor Academy.

In addition, CPE will also be emailed to you from [accountant\\_training@intuit.com](mailto:accountant_training@intuit.com)

# ProAdvisor community news

# Introduction to Intuit ProConnect Tax for ProAdvisors

For ProAdvisors that offer Tax Prep, please join us for this webinar to see the game changing seamless books-to-tax integration.

- In product demonstration of Intuit ProConnect Tax tools such as W2 data import, Prep for Taxes, eSignature, Intuit Link and Intuit Tax Advisor
- January 27, 2026 / 10:00am Pacific

[Register today!](#)



# EMPOWER 2025:

## Tax Season Readiness Virtual Conference

Join us as our top experts break down the latest tax law changes and walk you through the newest Intuit tax product updates. Jump-start your tax season with practical guidance you can put to work immediately.

January 15, 2026 8:00am - 2:00pm Pacific

[Register today!](#)

A promotional banner for the EMPOWER 2025 conference. It features a dark blue background with a light blue header. The header contains the text 'INTUIT Accountants' on the left and 'BACK BY POPULAR DEMAND' on the right. Below the header is a large photo of two smiling people, a man and a woman, against a blue background. To the right of the photo, the text 'EMPOWER 2025' is displayed in large white letters, followed by 'Tax season readiness virtual conference' in smaller white text, and 'January 15, 2026' at the bottom.

INTUIT Accountants

BACK BY POPULAR DEMAND

**EMPOWER  
2025**

Tax season readiness  
virtual conference

January 15, 2026

You could be the **2026 Top QuickBooks Educator ProAdvisor** like **Sharrin Fuller** of Las Vegas, Nevada, was in 2025.



## Insightful Accountant®

**Now Accepting Nominations and Applications for the 2026 Top Advisor Awards: the *Top 100 U.S. ProAdvisors*, the *Top 25 Up-n-coming ProAdvisors*, the *Top 50 International ProAdvisors*, and the *Top 25 Tax Advisors*.**

To nominate your favorite Advisor or apply for these awards, click this QR code to go to the **2026 Awards Portal**.



Intuit, QuickBooks, and the QuickBooks ProAdvisor Program have sponsored the awards in an advisory capacity every year since their inception.



# Intuit Connect ON

## Don't miss the replay

Whether you missed the show or you're coming back to revisit your favorite parts, Intuit Connect ON is free and now available for on-demand access.

Now's your chance to explore accounting's future and discover new ways to grow.

[Watch now](#)



# Career Lab: Virtual event for accounting students

## Career Lab: Skills for the new era of accounting

**Dates:** February 3, 2026    **Times:** 3:00 to 4:00 PM Eastern

February 4, 2026    3:00 to 4:00 PM Pacific

### Agenda:

Join this virtual event to explore modern accounting careers that are growing fast, pay well, and give you the freedom to shape the life you want.

As AI transforms business, Client Advisory Services (CAS) is expanding rapidly, creating opportunities to do meaningful, people-focused work that blends strategy, problem-solving, and your own passions.

Hear from firm owners who built flexible careers around what they love – from supporting restaurants and nonprofits to working remotely from the mountains – and learn the exact skills employers want right now.

You'll walk away with **free** resources and certifications that help you stand out for internships and jobs and boost your earning potential.

**Career Lab**  
Skills for the new era  
of accounting

**Reserve your spot**



# W-9 Bulk Upload and Automated 1099

- NEW: Bulk W-9 Upload available now!
- LIVE: Automated 1099 solution\*, forms are pre-filled and ready for you review \*Automated 1099 available at an additional cost
- Save valuable time while remaining in control of year end tax forms with our AI powered solution.
- Learn more about our automated 1099 launch in last years [In the Know webinar and blog post](#)



# Product Innovations

# Intuit Enterprise Suite Multi-entity updates

# Likith Lanka

## Sr. Staff Product Manager

Team: Intuit Enterprise Suite



# Polling question

Which areas of the Multi Entity on IES need new features and improvements?

1

IES AI setup of  
Shared lists,  
mappings and  
more

2

New  
Intercompany  
Transactions such  
as cross company  
bill pay

3

Consolidated  
Reporting

# Our Approach

## What we heard

Many features are restricted to parent admins, preventing us from utilizing the system to its full potential.



## What we did

To improve this experience,

- we launched a consolidated view, customized to each user's access level
- We also implemented more granular permissions for enhanced user management control.

# Fast facts

## Who

Multi-Entity Clients on IES

---

## When

Rolling out starting Nov 16, 2025

## How

Opting in to consolidated view after receiving an invitation to transition

---

## Where

US



# INTUIT ProAdvisor





# Books Close (Beta) in Intuit Accountant Suite

# Anusha Natarajan

## Principal Product Manager

Team: Accountant



# Polling question

Have you tried Books Close in Intuit Accountant Suite?

1

Have not heard of it

2

Haven't tried it yet

3

Trying it currently

# Books Close

## What we heard

ProAdvisors spend a lot of time switching between your firm and your client's QBO plus a number of third party apps to track and complete month end closing tasks



## What we did

We've launched Books Close that allows you to track and work on month end close for all your clients without leaving the Accountant Suite.

- Close dashboard that shows close status and assignees across clients
- Actionable workflows with embedded data and AI recommendations to increase your efficiency
- Customizable templates so you can tailor the tool to your firm's process

# Fast facts

## Who

Accountants with Intuit Accountant Suite

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## What

Books Close - Free in beta, paid afterwards  
Add on to IAS Core and IAS Accelerate

## How

QBOA> Settings > Try Intuit  
Accountant Suite  
Then add on Books Close

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## Where

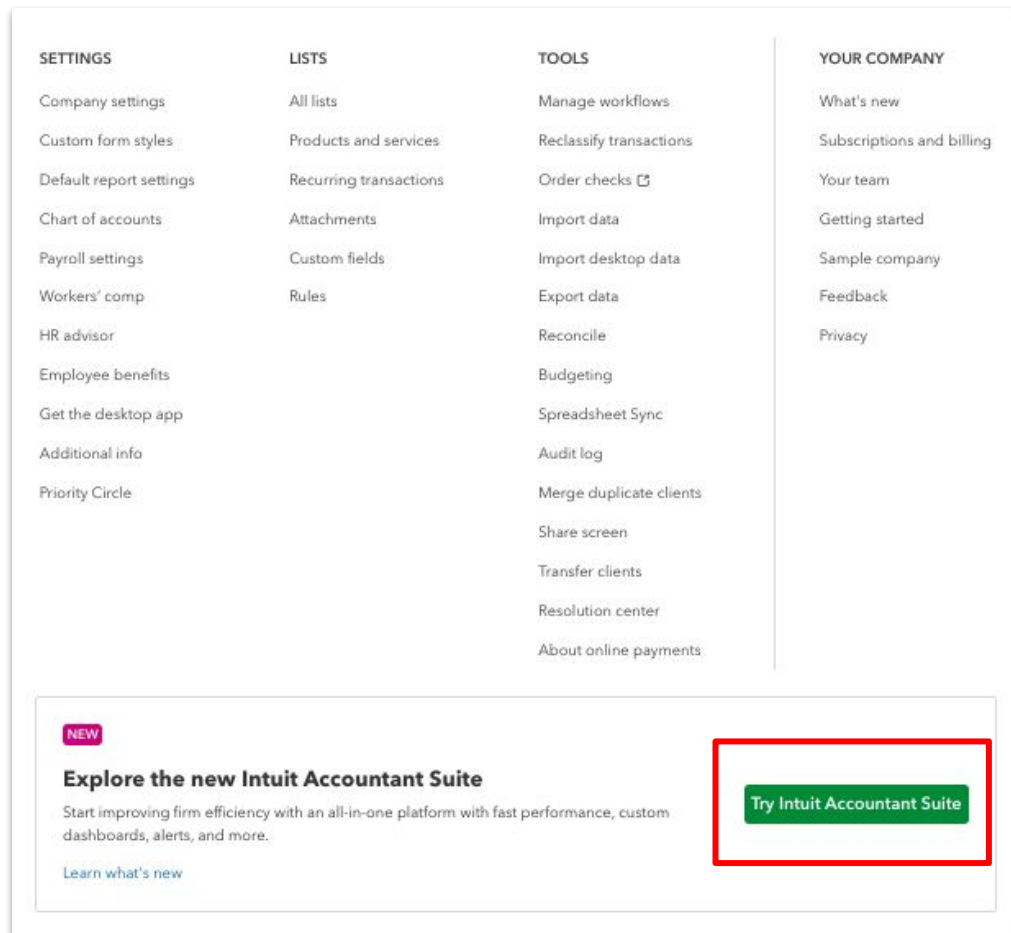
US and International



# Product Demo

# Preparing for moving to Intuit Accountant Suite

1) Primary admins will see option to opt-in from QBOA Settings gear



# Preparing for moving to Intuit Accountant Suite

1) Primary admins will see option to opt-in from QBOA Client list

The screenshot displays the Intuit Accountant Suite interface. On the left is a sidebar with the 'qb Accountant' logo and a '+ New' button. Below this is a 'YOUR PRACTICE' section with a list of items: 'Clients', 'Client console', 'Books close', 'Work', 'Team', 'ProAdvisor', 'Apps', and 'Billing'. The 'Clients' item is highlighted. The main area shows the 'JS Accounting' dashboard for 'Vicky's clients'. At the top right of the main area are links for 'Feedback?' and a green 'Add client' button. A large banner for 'Intuit Accountant Suite' is featured, marked with a 'NEW' tag. The banner text reads: 'Explore the new Intuit Accountant Suite. Start improving firm efficiency with an all-in-one platform with fast performance, custom dashboards, alerts, and more.' Below this text are two links: 'Try Intuit Accountant Suite' (which is highlighted with a red rectangle) and 'Learn more'. A small thumbnail image of the Intuit Accountant Suite dashboard is also visible on the left side of the banner. At the bottom of the main area, there is a 'NEW: Intuit Accountant Suite' section with a megaphone icon and the text: 'Boost efficiency by managing your firm, clients and team all in one place'.

# Pick a Plan

## Plans made for accountants like you

We've got you covered with the solutions to fit your unique business needs.

CURRENT PLAN		BETA
<b>QuickBooks Online Accountant</b> Serve your small business clients	<b>Intuit Accountant Suite Core</b> All your client files in one place	<b>Intuit Accountant Suite Accelerate</b> Grow client relationships at scale
<b>Free</b>	<b>Free</b>	<b>\$0<sup>00</sup> /mo</b>
<a href="#">Current Plan</a>	<a href="#">Switch to Core</a>	<a href="#">Switch to Accelerate</a>
<b>Plan includes:</b>	<b>QuickBooks Online Accountant functionality, and:</b>	<b>Intuit Accountant Suite Core functionality, and:</b>
<ul style="list-style-type: none"><li>✓ Pre-existing functionality</li></ul>	<ul style="list-style-type: none"><li>✓ Centralized operations**</li><li>✓ Customizable home</li><li>✓ AI agents</li><li>✓ Books Close** <b>BETA</b></li></ul>	<ul style="list-style-type: none"><li>✓ AI-powered anomaly detection <b>BETA</b></li><li>✓ Client Insights <b>BETA</b></li><li>✓ Tax, Payroll &amp; Bill Pay service delivery* <b>COMING SOON</b></li><li>✓ AI-powered chat* <b>COMING SOON</b></li><li>✓ Advanced AI agents* <b>COMING SOON</b></li><li>✓ Sub-orgs* <b>COMING SOON</b></li><li>✓ Dedicated support via automatic Gold status in the ProAdvisor Program.*** <b>COMING SOON</b></li></ul>

# Navigating to Books Close

1) Primary admins will be able to activate Books Close Beta

The screenshot displays the Intuit Accountant Suite interface. The left sidebar contains navigation options: My menu, Create, Bookmarks, Home, Reports, All apps (highlighted with a red box), PINNED, Work, More, and Customize. The main content area features a 'Books Close' section with a 'BETA' tag, the heading 'Faster month-end with Books Close\*', and a description: 'Streamline your firm's review and close process with AI-powered anomaly detection and customizable workflows to get the most from your Intuit Accountant Suite.' A 'Get started' button (highlighted with a red box) is located at the bottom of this section. An inset window titled 'Books Close' shows a table of client close tasks.

CLIENT	PERIOD	ASSIGNED TO	STATUS
Wright Repair Co.	04/22	Amy Gin	Done
Simmons Co.	10/15	Kei Sato	To do
Pan Pros LLC	04/22	Martin He	Blocked
Maher Hotel	10/07	Neha Malik	In progress
Castleman Law	11/22	Susan Oda	

A 'Done' button with a green checkmark is visible at the bottom right of the inset window.

# Firm Permissions

Intuit Accountant Suite | The Books Close Company

Back

### Edit user

Personal info

First name: Sean, Last name: Garcia, Email: seangarcia12345@sharklasers.com

Roles

Select the level of access this user needs. View role descriptions

Standard all access

Standard all access | Users added to this role get full access without admin privileges, plus access to Payroll.

[View all permissions](#)

Team members need one of these firm permissions to access Books Close:

- Company Admin
- Standard All Access
- Standard All Access Limited Customers only
- Standard All Access Limited Customers and Vendors

Permissions

Client invitations

Team

Users

Manage training

ProAdvisor

Accounting

Expenses & Bills

Sales & Get Paid

Customer Hub

Payroll

Time

Account management

ACCESS	VIEW	EDIT
<input type="checkbox"/> Clients: No access		
<input checked="" type="checkbox"/> Company Info	✓	×
ProAdvisor: Full access		
Work: Full access		
<input type="checkbox"/> Subscriptions and billing		×
<input checked="" type="checkbox"/> Team	✓	×

Assign **Team View** access under Account management

# Client Permissions

**INTUIT**  
Accountant Suite

The Books Close Company

Back

## Edit user

### Personal info

First name: Sean, Last name: Garcia, Email: seangarcia12345@sharklasers.com

### Roles

Select the level of access this user needs. View role descriptions

Standard all access

**Standard all access** Users added to this role get full access without admin privileges, plus access to Payroll.

> View all permissions

### Access to your clients' QuickBooks

You need to assign a role to grant access to a client.

Search clients

Save changes if you want the new access level to be applied.

13 clients selected Edit access Remove access

Client	Product subscription
Books Closing	QuickBooks Advanced
Hailey's Horchata	QBO_ADVANCED_SUITE
Priyesh's Pantry	QBO_ADVANCED_SUITE
Anusha's Apples	QBO_ADVANCED_SUITE

Delete user

### Assign access

Select permissions for 13 clients

Not all roles are available across clients. View role descriptions

Select a role

- Company admin
- Standard all access
- Standard all access (can't pay bills)
- Standard limited customers only
- Standard limited vendors only
- Standard all access without payroll
- View company reports

Cancel Save

**Bulk assign client access**

Team members need one of these client permissions to access Books Close:

- Standard All Access
- Company Admin



# Onboarding and Settings Permissions

INTUIT Accountant Suite | The Books Close Company

Back

### Edit user

Personal info

First name: Sean, Last name: Garcia, Email: seangarcia12345@sharklasers.com

Roles

Select the level of access this user needs. View role descriptions

Standard all access

Standard all access | Users added to this role get full access without admin privileges, plus access to Payroll.

**> View all permissions**

Once you've configured the right firm permissions:

Select **View all permissions**

Home

Reports

All apps

PINNED

### FIRM OPERATIONS

Clients

Client list

Client invitations

Team

Users

Manage training

**Books close**

ACCESS
Onboarding and off-boarding clients: <b>Full access</b>
Settings: <b>Full access</b>

Assign specific access for:

- Books Close Onboarding
- Books Close Settings

# Books Close Live Demo

INTUIT  
Accountant Suite

Beasley & Howe Financials

Search, jump to, or ask a question

My menu

Create

Bookmarks

Home

Reports

My apps

PINNED

Insights

Books Close

Pro Tax

Work

Clients

Pro Tax

Team

Customize

Books Close / Overview

Books Close overview

Books close settings

Onboard close client

Create close

Client

Period

Assigned to

Status

All clients

All periods

All assignee

All statuses

Customize

Client	Period ↑	Due date ↑	Preparer	Reviewer	Approver	Status	Tasks done	Action
Amsbaugh Daycare	September 2025	10/15/2025	Jesse Bray	Yvonne Chung	Sarah Mohs	To do	0 of 20	Open
Brinnand & Associates	September 2025	10/15/2025	Jesse Bray	Yvonne Chung	Sarah Mohs	In progress	28 of 29	Open
Iuliano Construction	August 2025	09/15/2025	Joanna Sim	Isaac Ruiz	Carol Howe	In progress	4 of 20	Open
Yuan's Tasty Treats	August 2025	09/15/2025	Joanna Sim	Isaac Ruiz	Carol Howe	Waiting on client	6 of 20	Open
Wu Financial	July 2025	08/15/2025	Joanna Sim	Isaac Ruiz	Carol Howe	Waiting on client	12 of 20	Open
Lukic Hardware	July 2025	08/15/2025	Joanna Sim	Isaac Ruiz	Carol Howe	Done	8 of 20	Open
Rodjom Glass	June 2025	07/15/2025	Jesse Bray	Yvonne Chung	Sarah Mohs	Done	20 of 20	Open
Fike-Rosales Partners	June 2025	07/15/2025	Jesse Bray	Yvonne Chung	Sarah Mohs	Done	0 of 20	Open
Mallenahally Landscaping	May 2025	06/15/2025	Jesse Bray	Yvonne Chung	Sarah Mohs	Done	20 of 20	Open
Mavy's Designs	April 2025	05/15/2025	Jesse Bray	Yvonne Chung	Sarah Mohs	Done	20 of 20	Open
Charu's Framing	March 2025	04/15/2025	Joanna Sim	Isaac Ruiz	Carol Howe	Done	20 of 20	Open
Fike-Rosales Partners	March 2025	04/15/2025	Joanna Sim	Isaac Ruiz	Carol Howe	Done	20 of 20	Open



# Books Close Dashboard

Books Close overview

BETA

Share feedback

Books close settings

Onboard close client

Create close

Updated 1 minute ago

Client

Period

Assigned to

Status

All clients

▼

All periods

▼

All assignees

▼

All statuses

▼

Customize

Client	Period	↓	Due Date	Assignee	Status	Tasks Done	Action
Alaska's Bracelets	December 2025		01/15/2026	Hailey Garcia	To do	4 of 35	Open ▼
Books Closing	December 2025		01/15/2026	Hailey Garcia	To do	1 of 28	Open ▼
Hailey's Horchata	December 2025		01/17/2026	Hailey Garcia	To do	6 of 33	Open ▼
Arti's Art Gallery	December 2025		01/15/2026	Sean Garcia	To do	9 of 28	Open ▼
Hair by Helena	December 2025		01/15/2026	Sean Garcia	To do	0 of 28	Open ▼
Jaclyn's Jewelry	December 2025		01/15/2026	Hailey Garcia	To do	2 of 28	Open ▼

# Template Library

[← Books close](#)

### Books close settings

Template library

Name	Type	Actions
Books close <span>DEFAULT</span>	Standard template	<a href="#">Make a copy</a>   <span>▼</span>

1 - 1 of 1 items

< Page 1 of 1 >

# Custom Template

Make a copy

×





Template Name

Close due date

Construction Clients

10th ▾

▼ Pre-close (2)

Tasks	Description	Task due date	Actions
	Make sure all transactions in the bank feeds are coded	10th	 
	Gather all relevant documents and statements	10th	 

Add task

Account reconciliation ⓘ

▼ Transaction review (15)

Tasks	Task due date
Uncategorized transactions	10th

# Set Custom Template as Default

[← Books close](#)

## Books close settings

### Template library

Name	Type	Actions
Books close	Standard template	<a href="#">Make a copy</a>   <a href="#">▼</a>
Construction Clients <b>DEFAULT</b>	Custom template	<a href="#">View/Edit</a>   <a href="#">▼</a>

# Onboarding a Client to Books Close

Onboard close client

Client

Karla's Candy Shop

▼

Close template ⓘ

Construction Clients

▼

Assigned to

Anusha Natarajan

▼

Period ⓘ

November 2025

▼

Cancel

Save

Save and start close



# File Review

Back

BETA

Share feedback

Karla's Candy Shop

November 2025

Due date

Status

Completed tasks

Assignee

12/10/2025

To do

0 of 32

Sean Garcia

Go to QuickBooks

Pre-close (0/3)

Customize

Tasks	Description	Link	Due date	Assigned to	Status	Actions
Make sure all transactions in the bank feeds are coded.			12/10/2025	Sean Garcia	To do	<div></div> <div></div>
Gather all relevant documents and statements.			12/10/2025	Sean Garcia	To do	<div></div> <div></div>
Review transactions from Paypal	Verify all transactions from Paypal are in the Books	Paypal	12/10/2025	Sean Garcia	To do	<div></div> <div></div>

1 - 3 of 3 items

Page 1 of 1

Add task

Account reconciliation (0/3)

Refresh

	Reconciled through	Ending balance							
Savings - 1	06/24/2025	\$6,540.00	12/10/2025		Sean Garcia		To do	View / Reconcile	
Checking - 1	11/18/2025	\$872.33	12/10/2025		Sean Garcia		To do	View / Reconcile	
Manager CC	11/19/2023	\$10,767.16	12/10/2025		Sean Garcia		To do	View / Reconcile	

Add or remove

Transaction review (0/15)

Uncategorized transactions (50)

12/10/2025

Sean Garcia

To do

Transactions without payees (48)

12/10/2025

Sean Garcia

To do

# Pre Close

Suite

The Books Close Company

Navigate or search for transactions, contacts, reports, and more

< Back

Karla's Candy Shop

November 2025

Due date

Status

Completed tasks

Assignee

12/10/2025

To do

0 of 32

Sean Garcia

Pre-close (0/3)

Tasks	Description	Link	Due date	Assigned to
Make sure all transactions in the bank feeds			12/10/2025	
Gather all relevant documents and statemer			12/10/2025	
Review transactions from Paypal	Verify all transactions from Paypal are in the Books	Paypal	12/10/2025	

Add task

Account reconciliation (0/3)

Edit task

Task

Review transactions from Paypal

Max 80 characters

Description

Verify all transactions from Paypal are in the Books

Max 1500 characters

Link name

Paypal

Max 15 characters

Link URL

https://www.paypal.com/us/home?locale.x=er

Due date

12/10/2025

Assigned to

Sean Garcia

Status

To do

Cancel

Save

# Account Reconciliation - List of Accounts

▼ Account reconciliation (0/3)

Refresh

Savings - 1	Reconciled through 06/24/2025	Ending balance \$6,540.00	12/10/2025	<div></div>	Anusha Natarajan	▼	To do	▼	<a href="#">View / Reconcile</a>	▼
Checking - 1	Reconciled through 11/18/2025	Ending balance \$872.33	12/10/2025	<div></div>	Anusha Natarajan	▼	To do	▼	<a href="#">View / Reconcile</a>	▼
Manager CC	Reconciled through 11/19/2023	Ending balance \$10,767.16	12/10/2025	<div></div>	Anusha Natarajan	▼	To do	▼	<a href="#">View / Reconcile</a>	▼

Add or remove

# Account Reconciliation - Reconcile Account

Reconcile


Chart of accounts / Credit card register / Reconcile

Reconcile BETA

Switch to previous experience

Summary

History by account




Let's make it even easier to reconcile!  
We can automatically import statements for you.  

Enroll

Account


Manager CC

 Optional: Upload your bank statement to reconcile with AI and I'll fill in the fields below. 

Learn more

Upload your bank statement

View statements



Upload from this device  
Browse and select documents to upload

Supported formats: .PDF, .JPEG, .PNG, .HEIC

Beginning balance

10,767.16

Last statement ending date 11/19/2023

Statement ending balance\*

0.00

Statement ending date\*

mm/dd/yyyy

Start reconciling

Important information about how we use generative AI.

# Account Reconciliation - Show/Hide

Tasks

Make sure all transactions in the bank feeds are coded.

Gather all relevant documents and statements.

Review transactions from Paypal

Verify all transactions from Paypal are in the Books

Paypal

12/10/2025

12/10/2025

12/10/2025

Anusha Natarajan

Anusha Natarajan

Anusha Natarajan

Add task

Account reconciliation (0/3)

Savings - 1

Reconciled through  
06/24/2025

Ending balance  
\$6,540.00

12/10/2025

Anusha Natarajan

Checking - 1

Reconciled through  
11/18/2025

Ending balance  
\$872.33

12/10/2025

Anusha Natarajan

Manager CC

Reconciled through  
11/19/2023

Ending balance  
\$10,767.16

12/10/2025

Anusha Natarajan

Add or remove

Transaction review (0/15)

Uncategorized transactions (0)

12/10/2025

Anusha Natarajan

Transactions without payees (1)

12/10/2025

Anusha Natarajan

Add or remove reconciliation tasks

Select the accounts you reconcile and deselect the ones you don't want

Accounts

Multiple

Search...

Included

☒ Savings - 1

☒ Checking - 1

☒ Manager CC

All accounts

☒ Savings - 1

☒ Checking - 1

☒ Manager CC

☐ Uncategorized Asset

















☐ Deferred Revenue

☐ Credit Card - 1

Cancel

Save

# Transaction Review

Transaction review (0/15)					
> Uncategorized transactions (241)	12/15/2025		Me	▼	To do
> Transactions without payees (291)	12/15/2025		Me	▼	To do
> Transactions posted to parent accounts (0)	12/15/2025		Me	▼	To do
> Expenses and bills without attachments > \$0 (328)	12/15/2025		Me	▼	To do
> Transactions greater than \$2,500 (112)	12/15/2025		Me	▼	To do
> Transactions auto-added by bank rule (0)	12/15/2025		Me	▼	To do
> Transactions auto-posted by AI - coming soon	12/15/2025		Me	▼	To do
> Undeposited funds (0)	12/15/2025		Me	▼	To do
> Unapplied payments (1)	12/15/2025		Me	▼	To do
> Uncleared transactions on or before November 30, 2025 (1)	12/15/2025		Me	▼	To do
> Expense inconsistency - coming soon	12/15/2025		Me	▼	To do
> Transactions without class or location	12/15/2025		Me	▼	To do
> Class inconsistency - coming soon	12/15/2025		Me	▼	To do
> Expenses without a customer or project (328)	12/15/2025		Me	▼	To do
> Transactions manually created (344)	12/15/2025		Me	▼	To do
 Add or remove					

# Uncategorized Transactions - Update Category

Transaction review (0/15)

Uncategorized transactions (241)

12/15/2025 Me To do

Updated less than a minute ago

Transaction status: To-do Date range: Custom Filters

Edit exclusions Edit inclusions Customize

<input type="checkbox"/>	Date	From/To	Description	Files	Transaction posted	Account	Match/Category	Customer/Project	Amount	Status
<input type="checkbox"/>	10/25/2025	Costco	Delicious noodles toss...	+	Expense	Hailey's debit	Uncategorized Income	--	-\$88.00	✓
<input type="checkbox"/>	10/25/2025	--	Compact wireless set f...	+	Expense	Hailey's debit	Retained Earnings - USD	Equity	3.00	✓
<input type="checkbox"/>	10/25/2025	--	Crispy apple chips driz...	+	Expense	Hailey's debit	Uncategorized Expense - USD	Expense	6.00	✓
<input type="checkbox"/>	10/25/2025	--	Eco-friendly phone cas...	+	Deposit	Hailey's debit	Office Meals - USD	Sub of Uncategorized...	00	✓
<input type="checkbox"/>	10/25/2025	--	The transaction for "Sh...	+	Expense	Anusha's pcard	Billable Expense Income - USD	Income	,546.00	✓
<input type="checkbox"/>	10/24/2025	--	A delicious sauce perfe...	+	Expense	Hailey's debit	Billable Expense Income-1 - USD	Income	8.00	✓
<input type="checkbox"/>	10/24/2025	--	Compact blender for q...	+	Expense	Hailey's debit	Sales - USD	Income	6.00	✓
<input type="checkbox"/>	10/24/2025	--	Crunchy, toasted coco...	+	Expense	Hailey's debit	Services - USD	Income	6.00	✓
<input type="checkbox"/>	10/24/2025	--	Set of two yoga blocks ...	+	Expense	Hailey's debit	Unapplied Cash Payment Income - USD	Income		✓
<input type="checkbox"/>	10/24/2025	--	Ultra-soft fleece hoodi...	+	Expense	Hailey's debit	Uncategorized Income	--	-\$63.00	✓
<input type="checkbox"/>	10/24/2025	--	Ultra-soft fleece hoodi...	+	Expense	Hailey's debit	Uncategorized Income	--	-\$22.00	✓



# Uncategorized Transactions - Edit Inclusions

▼ Uncategorized transactions (241)

12/15/2025 Me To do

Updated 2 minutes ago

Transaction status: To-do Date range: Custom Filters

Edit exclusions Edit inclusions Customize

<input type="checkbox"/>	Date	From/To	Description	Files	Transaction	Match/Type
<input type="checkbox"/>	10/25/2025	Costco	Delicious noodles tossed in a sesa...	+	Expense	Uncate
<input type="checkbox"/>	10/25/2025	--	Compact wireless set for easy co...	+	Expense	Uncate
<input type="checkbox"/>	10/25/2025	--	Crispy apple chips drizzled with c...	+	Expense	Uncate
<input type="checkbox"/>	10/25/2025	--	Eco-friendly phone case designed...	+	Deposit	Uncate
<input type="checkbox"/>	10/25/2025	--	The transaction for "Shrimp - Blac...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	A delicious sauce perfect for stir-fr...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	Compact blender for quick smoot...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	Crunchy, toasted coconut chips fo...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	Set of two yoga blocks for increas...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	Ultra-soft fleece hoodie for warmt...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	A creamy spread made with choc...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	Best Buy	Durable cable for connecting devi...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	Creamy mashed sweet potatoes ...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	A mix of strawberries, blueberries,...	+	Expense	Uncate
<input type="checkbox"/>	10/24/2025	--	Lightweight cover-up perfect for t...	+	Expense	Uncate

Accounts to include

The selected accounts are included in the anomaly check for this client and also show in your team members' views.

Accounts

Multiple

Search...

Save

☒ Unselect All

INCLUDED

☒ Uncategorized Expense

☒ Uncategorized Income

All accounts

☐ Accounts Payable (A/P)

☐ Accounts Receivable (A/R)

☐ Anusha's Pcard

# Transactions w/o Payees - Edit Exclusions

▼ Transactions without payees (291)

12/15/2025 Me ▼ To do ▼

Transaction status

Date range

Updated less than a minute ago

To-do ▼

Close period

 Filters

Edit exclusions

 Customize

<input type="checkbox"/>	Date	↓ From/To	Description	Files	Transac
<input type="checkbox"/>	11/17/2025	--	Essential kit for taking care of y...	+	Expense
<input type="checkbox"/>	11/17/2025	--	Low-calorie rice cake for snacks.	+	Expense
<input type="checkbox"/>	11/17/2025	--	Kitchen tool for tenderizing me...	+	Expense
<input type="checkbox"/>	11/17/2025	--	Soft and breathable cotton sw...	+	Deposit
<input type="checkbox"/>	11/17/2025	--	Compact coffee grinder for fre...	+	Expense
<input type="checkbox"/>	11/17/2025	--	Fun kit for aspiring explorers w...	+	Expense
<input type="checkbox"/>	11/17/2025	--	Nutty flavor perfect for pesto a...	+	Expense
<input type="checkbox"/>	11/16/2025	--	Eco-friendly sealer for protecti...	+	Expense
<input type="checkbox"/>	11/16/2025	--	Quick-cooking ramen noodles ...	+	Expense

Transactions to exclude

These transactions are excluded from the anomaly check for this client and do not show in your team member's views.

Transaction Type

Select or type... ▼

Or

Category

Select or type... ▼

Clear all

Save

Hailey's debit

# Transactions w/o Payees - Bulk Updates

▼ Transactions without payees (291)

25 items selected **Edit** Void Delete ✕

<input checked="" type="checkbox"/>	Date	↓ From/To	Description	Files	Transaction posted	Account
<input checked="" type="checkbox"/>	11/17/2025	--	Essential kit for taking care of you...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/17/2025	--	Low-calorie rice cake for snacks.	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/17/2025	--	Kitchen tool for tenderizing meat ...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/17/2025	--	Soft and breathable cotton sweat...	+	<a href="#">Deposit</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/17/2025	--	Compact coffee grinder for fresh ...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/17/2025	--	Fun kit for aspiring explorers with ...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/17/2025	--	Nutty flavor perfect for pesto and ...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/16/2025	--	Eco-friendly sealer for protecting ...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/16/2025	--	Quick-cooking ramen noodles ma...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/16/2025	--	Trendy high-low tee with a relaxe...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/16/2025	--	Programmable pet feeder for sch...	+	<a href="#">Expense</a>	Hailey's debit
<input checked="" type="checkbox"/>	11/16/2025	--	Control appliances remotely usin...	+	<a href="#">Expense</a>	Hailey's debit

**Bulk Edit Transactions**

# Transactions > \$2500 - Edit Threshold

▼ Transactions greater than \$2,500 (112)

12/15/2025 Me ▼ To do ▼

Transaction status

Date range

Updated 1 minute ago

To-do ▼

Close period

Filters

Edit threshold

Edit exclusions

Customize

<input type="checkbox"/>	Date	↓ From/To	Description	Files	
<input type="checkbox"/>	11/17/2025	Shell	Chocolate Liqueur - Godet White	+	
<input type="checkbox"/>	11/17/2025	Target	Juice Peach Nectar	+	
<input type="checkbox"/>	11/17/2025	Target	Calypso - Strawberry Lemonade	+	
<input type="checkbox"/>	11/17/2025	Target	Nut - Hazelnut, Ground, Natural	+	
<input type="checkbox"/>	11/17/2025	Target	Beef - Rib Roast, Cap On	+	Credit Card Expense
<input type="checkbox"/>	11/17/2025	Target	Buffalo - Tenderloin	+	Credit Card Expense

Edit minimum threshold

Amount

\$ 2500

Save

# Transactions > \$2500 - Mark Resolved

▼ Transactions greater than \$2,500 (6)

01/15/2026 Me To do

Updated 4 minutes ago

Transaction status To-do Date range Close period Filters





Edit threshold Edit exclusions Customize

	Transaction posted	Account	Match/Category	Amount	Status
<input type="checkbox"/>	Expense	Chase Business Unlimited Credit Card	Uncategorized Expense	-\$3,484.42	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Credit Card Credit	Chase Business Unlimited Credit Card	Uncategorized Asset	\$2,610.70	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Expense	Chase Business Unlimited Credit Card	Uncategorized Expense	-\$3,245.85	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Credit Card Credit	Chase Business Unlimited Credit Card	Inventory	\$2,570.01	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Credit Card Credit	Chase Business Unlimited Credit Card	Inventory	\$2,977.95	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Expense	Chase Business Unlimited Credit Card	Uncategorized Expense:Meals	-\$3,260.78	<input checked="" type="checkbox"/>

Update Status of a specific transaction

# Final Review

▼ Final review (0/4)

Profit and loss statement	12/15/2025		Me	▼	In progress	▼	<a href="#">Review</a>	▼
Balance sheet	12/15/2025		Me	▼	In progress	▼	<a href="#">Review</a>	▼
Accounts Payable Aging Report	12/15/2025		Anusha Natarajan	▼	To do	▼	<a href="#">Review</a>	▼
Accounts Receivable Aging Report	12/15/2025		Anusha Natarajan	▼	To do	▼	<a href="#">Review</a>	▼

# Final Review - Profit and Loss

## Profit and loss statement



### PROFIT AND LOSS BY MONTH

This fiscal quarter ▾

Account	October 2025	November 2025	December 2025	Total
▾ Income				
Sales	-31,686.00	-181,813.00	-	-213,499.00
Services	-	-13,250.00	-	-13,250.00
Uncategorized Income	-22,575.00	-	-	-22,575.00
<b>Total for Income</b>	<b>-54,261.00</b>	<b>-195,063.00</b>	<b>-</b>	<b>-\$249,324.00</b>
Cost of Goods Sold	-	-	-	-
<b>Gross Profit</b>	<b>-54,261.00</b>	<b>-195,063.00</b>	<b>-</b>	<b>-\$249,324.00</b>
▾ Expenses				
▾ Uncategorized Expense				
Office Meals	1,442,446.00	591,706.00	403.25	2,034,555.25
<b>Total for Uncategorized E...</b>	<b>1,442,446.00</b>	<b>591,706.00</b>	<b>403.25</b>	<b>\$2,034,555.25</b>
<b>Total for Expenses</b>	<b>1,442,446.00</b>	<b>591,706.00</b>	<b>403.25</b>	<b>\$2,034,555.25</b>
<b>Net Operating Income</b>	<b>-1,496,707.00</b>	<b>-786,769.00</b>	<b>-403.25</b>	<b>-\$2,283,879.25</b>
Other Income	-	-	-	-
Other Expenses	-	-	-	-
<b>Net Other Income</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income</b>	<b>-1,496,707.00</b>	<b>-786,769.00</b>	<b>-403.25</b>	<b>-\$2,283,879.25</b>

[Go to report](#)

# Send Financials

▼ Send financials (0/1)

Send financial report package

01/15/2026 Me

▼ To do

▼ View

▼

Hailey's Horchata ▼

My experts

My menu

Create

Bookmarks

Home

REPORTS & ANALYTICS

Standard reports

Custom reports

Management reports

KPIs

Spreadsheet sync

Performance center

Financial planning

+ Management report

NAME	CREATED BY	LAST MODIFIED	REPORT PERIOD	ACTION
Basic Company Financials	QuickBooks		This year ▼	Preview ▼
Expanded Company Financials	QuickBooks		This year ▼	Preview ▼



# Prep for realm consolidation in Intuit Accountant Suite

# Erin Hutton

## Principal Post-Sales Engineer

Team: US Sales, Professional Services



# Polling question

Does your firm move clients using the client transfer tool?

1

Never or don't know what it is.

2

Rarely or we did it in the past.

3

Sometimes or it has happened several times.

4

Often we do this all the time.

# Realm Consolidation

## What we heard

The process is time consuming for the team and requires so much coordinated effort.



## What we did

Identified the pain points for firms doing a realm consolidation and built a new tool to alleviate several pain points.

# Fast facts

## Who

Firms with multiple QuickBooks  
Online Accountant / Intuit Accountant  
Suite realms

---

## When

On-demand

## How

Planning for the client moves using  
Intuit Accountant Suite

---

## Where

US

# Realm Consolidation: 4 Steps for Success

1. Pre-Planning
  - a. Main Realm move to Intuit Accountant Suite
  - b. Training on Intuit Accountant Suite if needed
  - c. Caveats and Constraints
2. Project Plan
  - a. Project plan
  - b. Size of project (# realms)
  - c. Timing

# Realm Consolidation: 4 Steps for Success

3. Do the move
  - a. Log onto Target realm with primary admin user of source realm
  - b. Confirm Billing is setup in target realm
  - c. Create custom roles from the source realm(s) if needed
  - d. Follow the client transfer flow
4. Clean up
  - a. Add any administrative users that didn't transfer with client
  - b. Inactivate/Delete users on Source realm(s)
  - c. Follow up on client files that weren't eligible for transfer

## Transfer clients

Transfer clients

Transfer status

# Transfer clients to EL Hutton Associates

Move clients to streamline access and management of their books.

### Here's what to expect:

- We'll walk you through choosing a source realm, clients to move, and team member access. [See detailed instructions](#)
- You can transfer up to 75 clients at a time. To move more clients, come back and start another transfer.
- Resources from the source realm will move to EL Hutton Associates. If your clients have any of these resources, we recommend you back up the data before you transfer them.

Get Started



INTUIT  
Accountant Suite

EL Hutton Associates ▾

Q Navigate or search for transactions, contacts, reports, and more

My menu

Create

Bookmarks

Home

Reports

All apps

PINNED

Work

Insights

Books Close

Clients

Team

ProAdvisor

More

Customize

Work

Clients

Team

ProAdvisor

Subscriptions and billing

Firm at a glance

SALES & GET PAID FUNNEL

Create a new payment request

Start getting paid faster

Activate QuickBooks Payments

Request payment ▾

Not Paid

\$0.00

Paid

\$0.00

PROFIT & LOSS

See what you make & spend across all your accounts

\$0

Income

\$0

Expenses

Bring in transactions automatically

EXPENSES

See where your money is

\$0

Expenses

Bring in transactions automatically

SETTINGS

LISTS

TOOLS

YOUR COMPANY

Company settings

Custom form styles

Default report settings

Chart of accounts

Payroll settings

Workers' comp

HR advisor

Employee benefits

Get the desktop app

Additional info

Priority Circle

All lists

Products and services

Recurring transactions

Attachments

Custom fields

Rules

Manage workflows

Reclassify transactions

Order checks

Import data

Import desktop data

Export data

Reconcile

Budgeting

Spreadsheet Sync

Audit log

Merge duplicate clients

Share screen

Transfer clients

Resolution center

About online payments

What's new

Subscriptions and billing

Your team

Getting started

Sample company

Feedback

Privacy

Switch company

Opt out and use the previous version of QuickBooks Online Accountant

Rest assured, if you leave, your data will come with you. You and your entire team will be switched back to the previous version of QuickBooks Online Accountant. You can always switch back to Intuit Accountant Suite when you're ready. [Learn what's new](#)

Opt out

https://qbo.intuit.com/app/transferclients



# Polling question

Interested in a personalized conversation? Pick the topics where you'd like an expert from our team to reach out directly. (Select all that apply)

1

Intuit Enterprise  
Suite

2

Books Close

3

Prep for realm  
consolidation

4

No, thank you.  
I would not like  
to be contacted.

# What's around the corner?

# On the books schedule

## Upcoming episodes:

- Client Advisory Services round table
- Ask Us Anything!

## And be sure to check out these recent episodes:

- Consolidation and Change: Becky Munson and Michael Hitchcock on the Year in Accounting
- Navigating the Working Families Tax Cut: What You Need to Know
- Introducing the Intuit Accountant Suite and Transformed ProAdvisor Program

Download wherever you listen to podcast and find full show notes at [firmofthefuture.com](https://firmofthefuture.com)



# Automation where it counts. Human when it matters.

This July, transform how you run your business with a new team of Intuit AI agents and trusted experts.

Intuit is introducing a new kind of AI to its platform. Intuit AI agents will complete work for you, handling the day-to-day tasks on your behalf, such as sending invoices, tracking payments, reconciling your books, and helping manage your customer leads. With real-time help and insights and task automation, you can move faster, operate smarter, and unlock new levels of productivity and growth.



[Visit our blog to learn more](#)

# QuickBooks Toolkit for Accountants

We've improved the QuickBooks experience to help you manage more of your work in one place. This toolkit answers questions you and your clients may have about the new experience's features, so you're prepared to make it all work for you, your firm, and your clients.

Download the toolkit [here](#)

QUICKBOOKS ON THE INTUIT PLATFORM  
TOOLKIT FOR ACCOUNTANTS

qb INTUIT quickbooks

## Transform your work with a more powerful QuickBooks

Automation where it counts. Human where it matters. QuickBooks, powered by the Intuit platform, now offers Intuit AI agents that help you save time and keep your client relationships strong. And, we've improved the QuickBooks experience to help you manage more of your work in one place. This toolkit answers questions you and your clients may have about the new experience's features, so you're prepared to make it all work for you, your firm, and your clients.

Last updated: July 1, 2025

### Understand the new connected platform

With QuickBooks, essential business tools work together, so you and your clients can stay on top of everything and be ready for anything. Learn how this new experience can save time and boost productivity for you and your clients.

>

### Learn about AI agents

Under your guidance and control, new AI agents will help you categorize transactions, detect and resolve anomalies, reconcile accounts, and more. Learn how agents can save you time so you can focus on your most valuable work.

>

### Find out how to access these improvements

QuickBooks will now have more powerful features designed to deliver a better experience for everyone. Learn what's included in each plan, how to opt in, and when changes will take place.

>

### Get answers to common questions

We've got answers that will help make your experience as productive as possible for you and your clients.

>

# Our next webinar will be in February 2026

Date:  
February 19, 2026

Time:  
11am PST / 2pm EST

[Register](#)

INTUIT ProAdvisor  
IN THE  
KNOW



# Thank you